

League of Women Voters of Santa Fe County
Annual Meeting, Wednesday, May 9, 2018
11:00 a.m. - 1:00 p.m.
Hilton Santa Fe Historic Plaza
Laura Atkins, LWVSFC Program Director, Presiding

MINUTES

Call to Order: Presiding Director, Laura Atkins, called the Annual Meeting to order at 11:00 am. A quorum was present. Laura welcomed everyone to the 2018 Annual Meeting.

Approval of Minutes. Laura asked for additions and corrections to the May 5, 2017 Annual Meeting Minutes as published. There being none, Marcy Litzenberg moved to approve, Donna Reynolds seconded. Minutes approved.

Financial Report: Berit Leonard, Treasurer. Berit Leonard presented the annual treasurer's report for the fiscal year ending April 30, 2018. The year-end Revenue and Expense report and the Balance Sheet for the LWVSFC fiscal year ending April 30, 2018 were distributed in the annual meeting packets.

Report: We will be ending the fiscal year just barely in the black but with comfortable reserves. Member contributions, while a major portion of our income, do not cover our operating expenses because of the per member payments (PMP) we forward to both the National and State Leagues. More on that subject to come from the Finance Committee Report.

Treasurer's Report accepted.

Budget: Marcy Litzenberg, Chair, Finance Committee. Marcy introduced Laurie Glaze and John Hufnagle, members of the Finance Committee, to present the Budget.

Presentation of Proposed Budget for FY 2018-2019 and 2019-2020: John Hufnagle referenced the zero-based budgeting process the Committee used, and reiterated Berit's point that membership dues come with strings attached because of the per member payments due to the State and National Leagues.

Because of this, the Committee recommends an increase in individual membership dues from \$54 to \$60, and in household membership dues from \$80 to \$100 (\$40 per secondary member), with the caution that dues, even with an increase, will still not keep the organization afloat.

To illuminate, Laurie Glaze referred to the \$8300 in dues budgeted for the next year. Of this, LWVSFC will retain only \$1700 after paying the PMP to the State and National Leagues. This will not cover our operational expenses and will result in a projected \$4800 deficit at the end of FY 2018/19.

Our fixed expenses include rent, utilities, and insurance, as detailed in the budget handout. Other major expenses are for the VOTER, events and Voter Services. We're only spending \$3,000 now on Voter Services, but that will increase if the New Mexican ever stops printing our Voter Guide.

Thus, we need to begin looking at ways to increase revenue. Luncheons, for instance. We barely break even now. Do we want to raise the cost and try to make money on the luncheons? AND/OR? Perhaps develop fundraising projects which correspond to our mission? **Action: (Motion to approve budget):** Marcy moved, Berit seconded, motion to approve passed with 3 opposed.

State PMP #s: Discussion ensued about the accuracy of the numbers being used for the State PMP. It was pointed out that the State PMP is actually \$13 per individual member and \$6.50 per secondary member. Agreed that corrected numbers would be published in the upcoming issue of the VOTER.

Action: (Motion to approve publishing corrected numbers in VOTER): Marcy moved, Lynn Gary seconded. Motion passed

Program: Laura Atkins, Program/Membership Chair. Laura reported that there were no formal studies proposed at the January program planning meeting this year. She encouraged members to bring ideas forward for next year's meeting. In June, she will be soliciting ideas for calendar events for the year and looks forward to suggestions from the members.

Discussion ensued about the issue of City Finances and the interest of several members in pursuing this subject. Agreement that this would fall into the category of a "non-recommended study." **Action: (Motion "Members approve non-recommended study of City Finances subject to formal approval of the Board at the next meeting"):** Jody Larsen moved, Adair Waldenberg seconded. Approved.

Reaffirm Local League Positions: Laura reported that there were no amendments proposed to our local Positions at the Program Planning meeting. **Action:** Motion by Marcy, Second by Adair. Approved.

Nominating Committee: Donna Reynolds, Chair. Introduction of Nominees:

Laura Atkins, Vice President, Program & Member Services

Ann Coulston, Vice President, Voter Services

Marcy Litzenberg, Vice President, Administration

Donna Reynolds, Vice President, PR/Communications

Secretary – Susan Haase

Treasurer – Berit Leonard

Board Member – Hannah Burling (Action & Advocacy)

Board Member – Debra Helper (Program & Member Services)

Board Member – Miriam Ries (The Voter)

Board Member – Vacant (Development)

Nominating Committee Chair – Patricia Hawkins

Member – Jody Larson

Member – Lindsay Robinson

Action: Motion to approve the Slate by Lindsay Robinson, Second by Adair. Approved.

Announcements: State Council in Albuquerque on the 19th.

Meeting Adjourned at: 12:15 pm

Lunch

**Keynote Address, Mayor Alan Webber, "Building the Most User-friendly,
Eco-Friendly, and Family-Friendly City in America"**